

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – JANUARY 11, 2012

MEMBERS PRESENT: Powell, Kerber, Tello, and Turley

MEMBERS ABSENT:

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 6:30 p.m.

PUBLIC PRESENT:

MINUTES: Powell requested approval for the minutes of November 9, 2011.

Tello/Turley moved and seconded the approval for the minutes of November 9, 2011. Motion carried.

CONSENT AGENDA

- 1. Bills – November 54,700.50
- 2. Bills – December 54,700.50

Kerber/Turley moved and seconded the approval for the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe explained that the amendments simply eliminate the six-month payment restriction to allow full funding of all contracts through June 30, 2012. Both boards approved the annual funding levels for these contracts in May of 2011.

Turley/Kerber moved and seconded the approval to remove the six-month payment restriction. Motion carried.

STAFF REPORT: None

ADJOURN: Turley moved and the 377 Board meeting was adjourned at 6:32 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – JANUARY 11, 2012

MEMBERS PRESENT: Powell, Bowers, Kerber, and Tello

MEMBERS ABSENT: Naour

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 6:32 p.m.

PUBLIC PRESENT: Turley, Board of Health

MINUTES: Powell requested approval for the minutes of November 9, 2011.

Kerber/Bowers moved and seconded the approval for the minutes of November 9, 2011.
Motion carried.

CONSENT AGENDA

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| 1. Bills – November | 7,898.57 |
| 2. Bills – December | 20,888.15 |

Kerber/Tello moved and seconded the approval for the CONSENT AGENDA as printed.
Motion carried.

STAFF REPORTS: Coverston Anderson noted that the TB nurse, hired in January of 2011, has been trained and that overall the TB clinic has seen an 11.68% increase in services. The staff report on page 26 in the packet details an increase in both TB visits and TB tests but a decrease in DOT services, which currently there is one client on DOT therapy.

Coverston Anderson reported that staff has been notified that a potential TB client will be coming to our county with an extensive TB history. Powell inquired if other local health departments let us know. Coverston Anderson replied that yes that is the case or the state.

OLD/NEW BUSINESS: None

ADJOURN: Kerber moved and the T.B. Board meeting was adjourned at 6:36 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JANUARY 11, 2012

MEMBERS PRESENT: Powell, Bowers, Emm, Kerber, Owens, Tello, and Turley

MEMBERS ABSENT: Naour

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell was unable to call the meeting to order due to the lack of a quorum. It was decided to hear staff reports until a quorum was present.

STAFF REPORTS: Anderson T, reported for the Environmental Health Division and explained that the most recent report was on packet pages 10-13. Anderson explained that total active food permits were up by two establishments over the last year and to-date. The report also showed a slight increase in non community water supplies over last year at the same time.

5:34 p.m. Tello arrived.

Anderson noted that only three permits were issued for Private Sewage Disposal Program due to very little new construction over last year's number of ten. He explained that 3.9 million gallons of treated wastewater was handled safely.

Anderson updated the timelines for the recent municipal sewage systems installations. The Town of Lexington has begun connecting and the Village of Downs is planning to be operational in late summer and will be pumping to the southeast corner of the Water Reclamation area of Bloomington.

Anderson reported 807 active food permit fees noting that as of Saturday, January 7th there were still 31 unpaid food fees and each will be assessed a \$50 late fee, noting that the number of unpaid fees is usually around 14 at this time period.

Anderson reported that several staff will be attending a meeting next Tuesday on Geo Thermal Exchange Systems. GeoThermal adds a considerable amount to the cost of a brand new house and may explain why we have had a decrease in numbers during 2011.

Anderson updated the Board on two recently proposed bills. The first deals with the Cottage Food Registration presented by Senator Koehler, allowing registered cottage food operators to serve non-potentially hazardous food at Farmers Markets and exempting them from state or local health department inspection.

5:38 Kerber arrived.

Anderson explained that information on the Cottage Food Bill and on-time registration has been added to the Website and that as of today, there has not been any formal registrations for the exemption. Howe stated that the department will not be charging a fee this first year but is looking at the number of interested applicants. Tello inquired if there was a limit that a group can make. Anderson stated that it was \$25,000 per year gross.

Anderson reported that meetings have been held between the IPHA and Chapin Rose concerning House Bill 1483 that allows charitable organizations to prepare foods at fundraising events.

Howe also reminded the Board that this bill would have implications on non-profit organizations preparing pork chops as a fundraiser at football games. This bill will allow 14 random days in a fiscal year and must be a Class II risk category which limits holding food for more than 12 hours and no foods can be carried over to the next day, as well the organization must be a 501 (C) tax category.

Anderson noted that a change in a CONTINUING GRANT will be discussed concerning the vector surveillance grant during New Business. Previously, the West Nile Virus grant dealt with mosquitoes and changes have been made to expand the target of surveillance to all vectors. Tello inquired if this would involve more inspections. Anderson stated that the grant requires 20% of the funding will be available for vector surveillance; not including mosquito surveillance. Howe noted that it would be more educational focused.

CALL TO ORDER: Powell called the meeting to order at 5:45 p.m.

PUBLIC PRESENT: None

MINUTES: Powell requested approval for the minutes of November 9, 2011.

Owens/Bowers moved and seconded the approval for the minutes of November 9, 2011.
Motion carried.

CONSENT AGENDA

Bills to be Paid - December		<u>(November 2011)</u>	<u>(December 2011)</u>
Health Department	112-61	\$133,869.06	\$208,851.07
Dental Sealant	102-61	26,454.05	29,837.43
WIC	103-61	7,860.53	17,933.56
Preventive Health	105-61	9,182.83	7,479.78
Family Case Mngemt	106-61	14,078.05	31,807.53
AIDS/CD Control	107-61	2,532.20	5,637.08

Kerber/Tello moved and seconded the approval of the Consent Agenda as presented.

COMMITTEE REPORTS: Howe updated the Board concerning the mental health expansion approved by the Board in partnership with the Scott Commission and United Way. Tom Barr from Center for Human Services informed Howe that CHS is actively recruiting for the nurse practitioner position and may enlist the help of a head hunter to accelerate the recruitment process.

Coverston Anderson discussed the John Scott Commission report. Year-to-date expenses were under budget by nearly \$39,000. The average prescription cost for October of 2011 was \$94.87 and the total prescription cost for the month of October was \$3,131. The Commission voted to no longer pay for the generic \$4.00 prescriptions. In November there were 34 people who used the program and Since May of 2010 until October of 2011, approximately 532 individuals participated in the prescription program.

Coverston Anderson stated that in the mental health indigent drug prescription program, the average cost for one prescription is \$296 and the expense per month is approximately \$2072. It was noted that individuals recently released from prison are frequent participants in the mental health prescriptions program because the state only give them one week of prescriptions after their release.

Coverston Anderson explained that eligible individuals may receive a total of \$1200 per year for diabetic supplies. In October, 297 people were transported to medical appointments and in the Public Aid vision program, 102 patients were seen and 75 pairs of glasses

were dispensed. There was also discussion on how to recycle old glasses. The Gary S. Johnson Dental Extraction clinic was held on October 22nd and served 145 patients.

Howe noted that staff is discussing with the Commission the possibility of assisting with the cost of vision and hearing services at the Health Department. It was noted that the Commission investments were doing well and they were looking to support additional services.

OLD BUSINESS: Howe requested approval for the CONTINUING GRANT with IDPH for FY12, Heart Smart for Teens, in the amount of \$6500. The grant covers the period January 1, 2012 through June 30, 2012. The initial application submitted by the department requested \$10,000 in funding for the program. The award notification on December 29, 2011 indicated an award of \$6,500. In order to comply with the reduced funding award, the program will visit fewer schools. Owens inquired if this was a big need. Howe explained that this is a preventative health program that teaches the importance of healthy diet and physical activity. These programs are designed to have an impact over the lifespan of the individual. Powell inquired how the department will decide which schools to eliminate. Howe responded that Jan Morris, Health Promotion Supervisor, will make the decision based on an assessment of need.

5:50 Turley arrived.

Emm/Owens moved and seconded the approval for the CONTINUING GRANT with IDPH for FY12, Heart Smart for Teens, in the amount of \$6500. Motion carried.

NEW BUSINESS: Howe requested approval to apply for the CONTINUING GRANT, FY12, Susan G. Komen, Your Health in Your Hands, in the amount of \$40,000. The grant covers the period of April 1, 2012 through March 31, 2013 and the target population for outreach and health promotion efforts targets rural women and women over 50 years of age. The focus has changed to a more narrowed approach to enhance the partnership efforts with the Community Cancer Center. Howe explained that 36 counties have applied for this grant which will increase participation and activity.

Tello/Turley moved and seconded the approval to apply for the CONTINUING GRANT, FY12, Susan G. Komen, Your Health in Your Hands, in the amount of \$40,000. Motion carried.

Howe requested approval for the CONTINUING GRANT, FY12 Vector Surveillance & Control, in the amount of \$34,074, beginning April 1, 2012 through March 31, 2013. As Anderson noted during his the staff report this was formerly known as the West Nile virus grant program but has been expanded to include ongoing surveillance and control activities for all vectors including mosquitoes, ticks, rodents and other potential vectors of human disease. Funding levels have been increased from \$20,369 last year due to the expanded scope. Powell inquired if this would include an intern as in years past. Anderson noted that the funds will be used to cover the cost of an environmental health intern for the purposes of setting mosquito traps, collecting vector samples and performing tests during the peak WNV season. Howe also added that additional resources will be targeted towards a public information campaign for McLean County residents centered on prevention of non-mosquito vectors of human disease such as ticks, rodents, nuisance birds and other vectors of human disease.

Bowers/Owens moved and seconded the approval for the CONTINUING GRANT, FY12 Vector Surveillance & Control, in the amount of \$34,074. Motion carried.

Howe requested approval for the Mental Health Contract extension which simply eliminates the six-month payment restriction to allow full funding of all contracts through June 30, 2012. Both boards approved the annual funding levels for these contracts in May of 2011.

Tello/Turley moved and seconded the approval for the Mental Health Contract extension. Motion carried.

Howe requested approval to amend the Board Fee Resolution as it applies to co-payment for dispensing eyewear, Adult Co-Pay would increase from \$40 to \$50, and Child Co-pay from \$10 to \$20 effective January 1, 2012. Howe explained that this reflects a revised user fee being proposed for dispensing eye glasses to the financially eligible non-Medicaid population under the Value Vision Program. Howe noted that the co-pay for the vision program has not been increased since the fees were established in August of 1993. Howe reported that last year the Value Vision Program dispensed 172 pairs of eyeglasses and The Gailey Eye Clinic donates the exams. Tello inquired what happens to clients that can't pay. Howe explained that with all programs we work with the clients to make payment arrangements.

Turley/Tello moved and seconded the approval for the Board Fee Resolution, Adult Co-Pay increase from \$40 to \$50, and Child Co-pay from \$10 to \$20 effective January 1, 2012. Motion carried.

Howe referred Board members to the IPHA white paper that describes the proposal to move, MCH programs from DHS to IDPH. Howe also asked to forward a letter signed by the Board President supporting the proposal to move Maternal Child Health programming back from the Illinois Department of Human Services to the Illinois Department of Public Health. Howe explained that IPHA is working closely with members of the legislature to introduce a bill in the spring session to reorganize Maternal Child Health services in Illinois by bringing programs including Family Case Management, All Our Kids, and WIC back into IDPH where they were removed as part of the Human Services Reorganization back in 1997. In the Board packet is a white paper prepared by IPHA that gives the history and clearly summarizes the feeling amongst public health professionals in Illinois that time has come to reorganize the MCH system in order to improve the health of all Illinois women and children. Howe stated that all local health departments feel that the MCH programs are getting lost added administrative burden of reporting to state code departments is taking time from serving Illinois families.

Turley/Emm moved and seconded the approval to send letters from the Board to Representatives in the House and Senate encouraging the reorganization of Illinois' Maternal and Child Health system. Motion carried.

Tello inquired if Howe felt the proposal would pass. Howe stated he was unsure since DHS wants to keep the funding in their area, MCH programming is not getting the attention it requires. He stated though that it will be interesting and that MCH programs would operate better under IDPH. Owens felt that all local Representatives should be contacted concerning this issue.

Howe requested approval for the FY11 Budget Amendment, Fund 0105, Vision and Hearing Screening services that was presented to the Finance Committee on January 4, 2012. This amendment is the result of additional vision and hearing technician time utilized in providing screening services in McLean County schools. Due to the overwhelming response from schools to have vision and hearing screening services conducted by the health department staff has resulted in more technician time being utilized in excess of the original budget. All costs associated with the additional staff time are covered by contractual revenue from the schools that pay \$25.00 per staff hour for each technician providing screening services. Revenue generated covers all costs including salary, fringe, travel and supplies. Howe explained that this was revenue enhancing program.

Tello/Emm moved and seconded the approval for the FY11 Budget Amendment, Fund 0105, Vision and Hearing Screening services. Motion carried.

DIRECTOR'S REPORT: Howe explained that the information included in the packet on page 9 is a representative look at the meetings he has attended during the year and noted that 23% of the time he is in the community promoting public health. In addition, on January 20, 2012, later this month he will be attending a meeting at Advocate BroMenn to explain the Health Department's role in being a community health partner.

Howe discussed the anecdote, attachment H, in the packet, which was about a health fair held at Colene Hoose School. There were approximately 450 students that attended the health fair and the presentations were tailored to fit their educational level with kindergarten through second grade and third grade through fifth grade. Before the health fair took place pre conferences with parents were held. Staff educated the parents on the importance of proper oral hygiene. Tello inquired if this was only done at Hoose School. Coverston Anderson explained that it was only done at Hoose but that more interest in Oral Health may lead to more education opportunities such as this.

STAFF REPORTS: Dreyer reported for the Administration Division and discussed the Finance reports on packet pages 15 through 19. In the 110 Persons with Developmental Disabilities Fund the expenses end the year \$39,637 less than what was budgeted due to the reduction in funding to March first between the months of January and June. The fund balance at the end of the year was \$104,135 which was \$39,581 higher than the end of 2010.

Dreyer noted that in the TB Fund, 86% of the budget had been expensed at the end of the year. Salary and fringe expenses were in line with the budget and there was significant savings in the supply and contractual budget lines. The fund balance was estimated to be \$337,062 which is an increase of 10% since 2010.

Dreyer explained that at the end of 2011 nearly 100% of the budgeted revenue had been collected. License/Permits/Fees and Intergovernmental revenues exceeded their budgets by 4% and 5% respectively, due to an increase in animal registrations generated by the late payment notices that were sent out during the year, an increase in Food Permit fees, and a significant increase in Public Aid revenue from 2010. The fund balance is estimated to be 29% higher than the end of the 2010 year.

Coverston Anderson reported for the Community and Preventive Health Services and reporting that the report was on pages 20 through 25 in the packet. The 4th dental operatory was opened in August and has allowed a 6.9% increase in children being seen. Currently, there is a 2 week wait to see the dental hygienist and 3 month wait to see the children's dentist.

Coverston Anderson explained that 2011 was the first full year of Medicaid claiming for immunizations. During the year staff was involved in clinic planning meetings which has helped with the integration of client services. The total number of childhood immunizations given showed a 3.25% increase in immunizations given and a decrease in Adult flu vaccines, primarily due to local pharmacies receiving flu vaccines before the health departments.

Coverston Anderson noted that in the STD/HIV programs twice during the year, the clinic received recognition from IDPH. Recognition was received for the both the treatment rate of Chlamydia and gonorrhea as well as the return rates for Hepatitis B vaccinations. Erin Johnson, HIV human services specialist, received the "Open the Door" Red Ribbon award for increased accessibility for HIV testing at the State HIV Conference.

Coverston Anderson reported that in May of 2011, private pay, \$17.00 Herpes testing was initiated after a needs assessment was performed and the high demand for these services was identified through client surveys. And, a number of outbreaks demanded increase staff time including the Syphilis outbreak in May and the Histoplasmosis outbreak from August through October. In July the EPI-Center Syndromic Surveillance system was implemented and procedures for

the investigation of alerts were reviewed with Advocate BroMenn staff. Coverston Anderson noted that this system is very costly and is available through July of 2012.

Coverston Anderson explained that in Public Health Emergency Planning a closed POD recruitment process began in June. It has resulted in 12 agencies out of 16 agreeing to pursue closed POD status. At the end of 2011, 4 agencies had signed MOU's and several are pending.

Coverston Anderson discussed the Animal Control program highlighting several regulatory changes that began January 1, 2011, such as the amendment regarding dangerous animals, the registration of primates, and the addition of kennel cards for the center. Other trends noted in 2011 include: the number of euthanasia's decreasing, and the number of bite investigations remains relatively stable.

Coverston Anderson reported that the IPLAN process is underway and data assessments presentations were provided to the Community Health Advisory Committee (CHAC) in October and December in preparation for the identification of the county's priority health concerns in early 2012.

Howe introduced Kim Anderson, who was recently promoted to the position of Director of Maternal/Child Health Services. Anderson reviewed the division report which was on packet pages 27 through 29. Anderson reported that the division had marched on despite program losses and worked hard towards the goal of integrated FCM/WIC services.

Anderson was happy to report that two of the WIC staff received International Board Certified Lactation Counselor credential to enhance promotion and support the program's breastfeeding clients.

Anderson reported that to be committed to both nursing students and dietetic students, the WIC program is providing the student nurses with more hands-on nursing opportunities. The students will complete heights, weights, and blood pressure procedures, as well as developmental assessments and lab work.

Anderson explained that one of her goals is to recruit a WIC Supervisor. She has also implemented some suggestions that came out of a client centered services workshop which included redecorating exam rooms.

BOARD ISSUES: Howe stated that one of the case managers in the MCH division was selected as the employee of the year. Sophie Rebert was nominated by her peers for her willingness to go beyond the call of duty for clients and coworkers.

ADJOURN: Tello motioned and the Board of Health meeting was adjourned at 6:30 p.m.